Dear Ms. Mara, 

I appreciate you taking the time to review my application materials. I am hopeful that my background and extensive experience as an Accounting Manager will benefit my candidacy and lead to future conversations about this opportunity.  I believe I would be a strong addition to Tiege, Fitzgerald & Kahn, as I hold similar career ideals and values. In my previous places of employment I worked hard to drive continuous improvements for finance operations through the careful implementation of process enhancements. I would very much like to do the same for Tiege, Fitzgerald & Kahn. 

I understand that this role involves accounting for general partner entities which includes complex partner allocations, and I want to assure you that I bring forth extensive experience in this kind of work. I also am highly experienced in hiring in the accounting department, perform tax returns, leading budget and forecasting processes, as well as special projects within finance.

Please contact me at your earliest convenience to schedule a time we can meet and further discuss how I can help to support the success of Tiege, Fitzgerald & Kahn. 

Sincerely,

Jesse Stevens